**Greenham & Crookham Commons Commission**

**Governance Committee**

The Governance Committee will:

* Maintain and update annually the Register of Commoners and Commoners Rights.
* Maintain and update annually a list of Commoners who lease rights to graziers.
* Maintain and update annually contact details for the graziers, together with identifying details of ear tags.
* Manage and enforce the Commoners Regulations, and regularly remind graziers and Commoners of these Regulations.
* Receive reports from the Conservation Committee and BBOWT regarding grazing numbers.
* Manage, enforce and periodically review/update the Commons Byelaws.
* Manage and carry out the Commoners Elections every three years (next election May 2027).
* Manage requests for land purchase, land swap, or land description amendments in respect of the Commons.
* Report to the Commission on all aspects of the Register, Elections, and enforcement of the Regulations and Byelaws, and on legal land issues.

The Governance Committee is a committee not a sub committee, and has power to take decisions on behalf of the Commission. If no consensus can be reached or a wider review is needed, the matter can be referred to the Commission. If a vote is needed the committee should give thought to why the matter was not being referred to the full Commission. The Committee should meet every three months, prior to a Commission meeting and giving enough time to allow for writing a report to the full Commission.

**Protocol**

First the Chairman is impartial in debates.

He/she is arbiter when necessary.

His/her authority is final but not absolute

**Procedures**

No later than one week before a meeting:-

All necessary reports to be submitted to Chairman and Clerk

Topics to be raised together with relevant details

Apologies for absence

Normal meeting opening procedures carry out then:-

As each report is reviewed the Chairman will receive comments. These are to be objective to the matter in hand. Discussion on accepted comments will proceed. Obvious agreements reached will be recorded and acted upon. Should disagreement become clear, the Chairman will impose a discussion time limit and then call for a vote. That vote decision will be final.

In voted decisions, non-Commission membership recognised committee professional advisors will be entitled to vote.

A representative from another committee will attend meetings to help in reviewing matters that can impact that committee’s functions.

Decisions reached that are in accordance with the committee’s terms of reference will be enacted.

Matters that can have wider relevance will be discussed, action recommendation with points of wider impact noted and a report passed to the Commission for decision